



OFFICE OF THE SUPERINTENDENT
School Safety and Emergency Preparedness
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Comprehensive School Safety Plan

STATEMENT OF COMPLETION – ANNUAL EVALUATION PROCESS

The Comprehensive School Safety Plan (revised 08/2023) consists of (2) components: the Emergency Operations Plan and Safe School Plan. This statement of completion verifies both components have been evaluated, amended, presented at a public meeting, and adopted at the school level. Once finalized, the last step of the annual review process is to submit electronic copies of both components to the Chief of the School Safety Division by the due date. (Education Code §82280-89)

DUE DATE: The Comprehensive School Safety Plan is **due by November 30th, 2023**

Submit the following (9) documents via Google Form here: [Comprehensive Safe School Plan](#)

Statement of Completion (this document)

Emergency Operations Plan (7 documents)

- ICS Campus Emergency Assignments
- Emergency Supplies and Equipment Inventory
- Five (5) School Emergency Maps
 1. Map 1 – Primary Emergency Assembly Area & Primary Evacuation Routes
 2. Map 2 – Back-Up Emergency Assembly Area & Back-Up Evacuation Routes
 3. Map 3 – Can be combined to one map or submitted separately.
 - 3A – Off-Site Relocation area & Off-Site Evacuation Route
 - 3B – Strategic Evacuation Exit Points
- Map 4 – Search & Rescue Team Search Areas & Rescue Areas
- Map 5 – Community Shelter

Safe School Plan (1 Document)

- Safe School Plan
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The Emergency Operations Plan (EOP) and Safe School Plan (SSP) were evaluated and amended, presented at a public meeting, adopted at the school level, finalized, and submitted to the Chief of the School Safety Division by the due date.

School Name:	Click or tap here to enter text.
School Year:	Click or tap here to enter text.

School Principal:	Click or tap here to enter text.
Date Submitted:	Click or tap here to enter text.

Date, Time, and Location of Public Meeting	
Date: Click or tap here to enter text.	Meeting Location: Click or tap here to enter text.
Time: Click or tap here to enter text.	